

# APIEF Fundraising Residential 2022 EOI Guidelines

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## 1. About the opportunity

Creative Partnerships Australia has partnered with the Council for Advancement and Support of Education (CASE) to offer five places at their upcoming major residential training event, the Asia Pacific Institute in Educational Fundraising (APIEF).

This four-day event will be held at Yarra Valley Lodge in Chirnside Park, Victoria, 26 – 29 September 2022.

Run by experts in educational and arts fundraising, APIEF is an in-depth training event offering interactive sessions covering a diverse range of topics including annual and regular giving, major gifts, bequests and legacies, campaigns, stewardship, ethics, effective prospect tracking, making the case for support and more.

This opportunity is for early-to-mid career arts fundraisers representing an arts organisation with an emerging and/or established fundraising program. Each place at the event is valued at A\$4,790.

This opportunity includes:

- A pass to the four-day training program
- Three nights' accommodation at Yarra Valley Lodge (check in 26 September, check out 29 September)
- Institute materials and meals as indicated in the event schedule.

Any additional transport and accommodation costs will be the responsibility of the participant.

We actively encourage EOIs from all states and territories so we can see equal representation across Australia. We also encourage you to visit the APIEF website for the full program and information on presenters, sessions and opportunities.

## 2. Eligibility criteria

Applicants must be employed in a role that includes fundraising or development.

Applicant organisations must:

- Be based in Australia and carrying out most of their arts activity or practice within Australia
- Be a legally constituted entity (with an ABN)
- Be registered as a not-for-profit organisation, as defined by the Australian Taxation Office (ATO)<sup>1</sup>, and;
- Be operating with the primary purpose of providing arts and cultural opportunities for Australian artists and audiences

<sup>1</sup> Definitions of not-for-profit entities may be found on the ATO and ASIC websites.

## 3. Timeline

**EOI opens:** Thursday 14 July at 12pm AEST

**EOI closes:** Thursday 11 August at 5pm AEST

**Assessment:** Friday 12 August to Monday 22 August

**Applicants notified:** Wednesday 24 August

**APIEF:** Monday 26 to Thursday 29 September 2022

#### **4. Assessment**

All expressions of interest (EOI) must outline:

- Your organisation's primary purpose
- How the opportunity will benefit you
- How the opportunity will benefit your organisation, and;
- Your history of fundraising training

#### **5. How to apply**

Before you submit your EOI, read these guidelines thoroughly and contact our programs staff with any questions. To start your EOI, click [here](#).

Your EOI can be saved and edited at any time until the deadline. Once submitted, you cannot make further edits or amendments.

#### **6. Contacts**

Programs team

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